



Essential Companion Access Scheme

Why does the scheme exist?

The Essential Access Companion Scheme exists to enable all patrons to equally participate in The Fringe's events. The purpose of the scheme is to ensure the safety and enjoyment of the Scheme Member at our live events.

Who is the Essential Access Companion Scheme for?

The scheme is offered to those who require a companion to assist them in accessing the facilities at Llangollen Fringe. (Hereafter called the Scheme Member.) Most, but not all, Scheme Members have a disability as defined by The Equality Act 2010.

Who is the Essential Companion Access Scheme not for?

This scheme is not open to, or intended for, those who simply require a companion to assist with transportation to and from the venues, or to keep them company. The scheme is not offered to anyone who can cope independently in a public venue.

What is the role of the Essential Companion?

The Essential Companion's primary role is to assist the Scheme Member with mobility or guidance, to enable them to use and enjoy the events at The Fringe. The Essential Companion is expected to attend to the needs of the Scheme Member at all times whilst at any of our venues.

How should an Essential Companion prepare?

The Essential Companion should familiarise themselves with the layout of the applicable venue and the location of services. They should liaise with Fringe staff if special assistance is required and take instructions should the need to evacuate the building arise.

What does the Essential Companion Access scheme offer?

The scheme offers members the opportunity to obtain one ticket, free of charge, for the Essential Companion.

How do I join?

The applicant, or their appointed representative, must complete and sign the Essential Companion application form. NB The contact details on the form should be those of the Scheme Member, not of the Essential Companion.

What do I need to disclose?

The application form asks several multiple-choice questions along with sections to provide more details. Please provide as much detail as possible and answer honestly. We use this information to determine your eligibility for membership to the scheme, and it helps us better prepare to cater for your needs. All information disclosed will be used solely for the purposes set out in this document.

Important Policy for Wheelchair Users

It is accepted that a wheelchair may be used to assist your access to and around the venue and we accept that it may be preferred for you to transfer to a seat. However, if you are transferring to a seat, you will need to be independently capable of leaving the venue in the event of an evacuation, without access to your wheelchair.

If you cannot fulfil this, in line with health & safety, risk assessments and following advice from the Fire Safety Officer, we must insist that you remain in your wheelchair. For wheelchair positions please ask a member of staff or email contact@llangollenfringe.co.uk

If you require assistance in completing the application form or would like more information, please contact us on 0800 1455 779 or contact@llangollenfringe.co.uk

Please return the completed form to: Llangollen Fringe, Ty Cae'r Onnen, Llangollen, LL20 8HS or scan it and email to contact@llangollenfringe.co.uk



Essential Companion Access Scheme - Registration Form

Personal details

Name:

Address:

Postcode:

Phone:

eMail:

Access requirements

We need a bit more information to enable us to accommodate you in the most convenient and comfortable way.

- | | | |
|---|--------------------------|----------------|
| 1. Do you use a wheelchair? | <input type="checkbox"/> | Yes |
| | <input type="checkbox"/> | No |
| Wheelchair width (There is a narrow Lift in the Town Hall) | <input type="checkbox"/> | Up to 750mm |
| | <input type="checkbox"/> | Over 750mm |
| 2. Are you able to transfer from your wheelchair to a pre-arranged seat? ¹ | <input type="checkbox"/> | Yes |
| | <input type="checkbox"/> | No |
| | <input type="checkbox"/> | Not applicable |
| 3. Are you deaf or hearing impaired? | <input type="checkbox"/> | Yes |
| | <input type="checkbox"/> | No |
| 4. Are you blind or have a sight impairment? | <input type="checkbox"/> | Yes |
| | <input type="checkbox"/> | No |
| 5. Will you be bringing an assistance dog with you? | <input type="checkbox"/> | Yes |
| | <input type="checkbox"/> | No |
| 6. Do you require someone to accompany you? | <input type="checkbox"/> | Yes |
| | <input type="checkbox"/> | No |

If Yes, please provide further detail:

- | | | |
|--|--------------------------|-----|
| 7. Do you have any other relevant needs? | <input type="checkbox"/> | Yes |
| | <input type="checkbox"/> | No |

If Yes, please provide further details which may help us fulfill those needs:



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Supporting material

We ask for evidence so as to reduce fraudulent access and increase the actual capacity for disabled customers. Please provide a copy with your application.

- | | |
|---|---|
| <input type="checkbox"/> PIP Daily Living Component | <input type="checkbox"/> Dual Sensory Impairment |
| <input type="checkbox"/> DLA High or Middle Rate Care Component | <input type="checkbox"/> CEA Card |
| <input type="checkbox"/> Certificate of Visual Impairment | <input type="checkbox"/> Access Card (Nimbus) |
| <input type="checkbox"/> War Disablement Pension | <input type="checkbox"/> International Disability Documentation |
| <input type="checkbox"/> AFIP (Armed Forces Independence Payment) | |

Terms and conditions

The Essential Companion Access Scheme allows our customers with access requirements and their companions to purchase discounted ticket(s). It also aims to assist our access customers in booking tickets and helps us to understand their specific needs. Customers wishing to take advantage of the Essential Companion Access Scheme discounts are required to join our free Essential Companion Access Scheme.

Membership will be valid from 2 years from the point of approval. After these 2 years, anyone wishing to remain on the Essential Companion Access Scheme must re-apply.

Please note: Applications can take up to 10 working days to process, within this time you may be contacted for additional information. No applications will be processed during 1 hour prior to a performance start time. Once a decision has been reached on your application you will be contacted. Please do not try to purchase tickets using your membership prior to notification from us.

- I have read, understood and accept the terms and conditions of the Essential Companions Access Scheme.

Declaration

Please complete the following declaration and sign it in the appropriate place below. If this declaration is not completed and signed, your application will not be considered:

I agree that Llangollen Fringe can create and maintain computer and paper records of my personal data and that this will be processed and stored in accordance with the Data Protection Act 1998.

I confirm that all the information given by me on this form is correct and accurate and I understand that if any of the information I have provided is later found to be false or misleading my membership may be declined / revoked and could lead to civil proceedings and/or prosecution under the Theft Act 1968.

Signed:

Date: